

PaperVision® Enterprise

Securely Manage and Retrieve Your Information

Need a more efficient and secure way to store, access and utilize your important business information? Do all of that plus enable office automation and track business processes with the simple, searchable PaperVision® Enterprise on-premise information management system.

Speed Access to Business Information

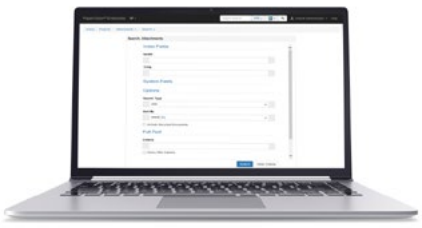
- Securely store digitized paper and electronic records on premise for fast retrieval.
- Improve business processes by locating records in seconds with keyword searches.
- Streamline operations with automated processing of email, e-forms and other documents.

Protect Sensitive Information in Compliance with Data Privacy and Security Rules

- Gain peace of mind with the tools you need to enable and automate regulatory compliance.
- Avoid costly data breaches and lawsuits by limiting who can access information.
- End record-keeping overload with automated document retention and destruction scheduling.

Save Time and Money Across Your Organization

- Reduce your document processing costs by managing files digitally.
- Re-purpose document storage space for money-making activities.
- Get started fast with preconfigured business process setups based on common business tasks.



Any Document. Anywhere. Anytime.®

POLAR IMAGING INC.
Capture. Manage. Automate.™



PaperVision® Enterprise

Easily Access, Manage and Secure Business Data

As the speed of business increases, your workers need fast secure access to information. Facilitate better decisions and improve results by speeding information access while maintaining strict security.

Keep Pace with Today's Increased Speed of Business

Falling behind by still storing documents and files on desktops and corporate networks? With PaperVision Enterprise®, gain fast, secure access to information from any location to make critical business decisions and generate results.

Intelligently Locate Information

Increase productivity with powerful search capabilities that locate information in seconds. A single search returns all related information, including scanned images, Microsoft® Office and other electronic files, emails, PDFs, and more.

Grow As Needed

Run PaperVision® Enterprise on a single desktop computer or thousands of computers across a globally distributed network, which can be leveraged, tiered and load-balanced to fit your specific needs.

Protect Sensitive Data

Safeguard records, enable regulatory compliance and meet auditing standards with multiple layers of security covering transmission, system, data, users, indexes and projects.

Integrate Seamlessly

Upload files in hundreds of formats from most applications directly into PaperVision Enterprise for secure storage. Point-and click integration makes it easy for you to share information with other line-of-business (LOB) applications.

Collaborate Effectively

Share information and work on documents in collaboration with co-workers from anywhere. Check-in/check-out and version controls ensure you've always got the most current version.

Suite Options:

- Innovative microservices information management — Sys.tm®
- Robotic Process Automation (RPA) Task Automation — Sys.tm® Automations
- Cloud information management — PaperVision®.com / ImageSilo®
- Automated business processes — PaperVision® Enterprise WorkFlow
- Enterprise-level intelligent capture — PaperVision® Capture
- Digitech Systems Professional Services are available to help you design and implement your entire information management system.

"We used to have 24/7 coverage just to handle the phone calls. Now thanks to PaperVision® Enterprise, we have eliminated the need for after-hours coverage. This has saved the health records department approximately $269,000 annually."

- Kathy Lavelle, CFO, Woodstock Hospital



Copyright © 2025 Digitech Systems, LLC. All rights reserved.
Sys.tm, PaperVision, the PaperVision logo and Any Document. Anywhere. Anytime are registered trademarks of Digitech Systems, LLC.
PaperFlow and Forms Magic are trademarks of Digitech Systems, LLC.

POLAR IMAGING INC.
Capture. Manage. Automate.™



PaperVision® Enterprise

Technical Specifications

System Overview

- Search, upload, scan, or view the folders of any project; access E-Forms and destruction lists; monitor worksteps, and view recent or favorite items directly from the home screen
- Securely access and manage your corporate information on virtually any device without requiring software installation with the web application
- PaperVision Client provides the optimal experience for Microsoft Windows users by offering the functionality found in the web application and more on a desktop
- Get a full-featured, device optimized experience using the PaperVision mobile app for iOS and Android, available in the Apple® App Store and Google® Play Store
- Store and retrieve any file type, including images, Microsoft Office files, and PDFs
- Find information using extensive full-text search capabilities that support stemming, phonic, fuzzy, synonym, Boolean, natural language, and variable term weighting search options
- Search results screen displays duplicate documents as a single item or as an expandable list, showing all duplicates on the same screen
- Versioning and check-in/check-out functions include detailed audit tracking and simplified roll-back processes
- Stay updated with extensive reporting capabilities that provide detailed audits trails and track user productivity and utilization, including workflow status and history, records retention, and destruction activities
- Enable specific users to hide information within a document, or to add textual notes using annotations
- Import, capture and organize email messages and ensure necessary messages are retained and unwanted messages are filtered out based on administrator-defined criteria with integrated PaperVision® Message Manager
- Administrators can create, manage, print, email, and export e-forms as PDFs
- Administrators can require an electronic signature for any document
- Link related documents across multiple projects and allow users to easily locate them from a single document with document associations
- Limit external users access to specific documents via a secure link using Share Document
- Allow users to scan and upload documents, move or delete pages within a document as well as maintain version control with Scan2PVE
- Automate the importing of documents, backup processing, maintenance queue items, and migration jobs with PaperVision Automation Service
- With just the click of a button, create projects, workflows, e-forms, security groups, users, document associations, records retention policies, and even security rights with Solution Profiles, pre-built configurations based on best practices for many common business processes
- All system maintenance is taken care of by Digitech Systems, freeing IT resources from system maintenance
- Get started quickly with detailed online help and online product manuals
- Get your telephone calls and questions answered fast by one of our legendary technical support experts

Copyright © 2025 Digitech Systems, LLC. All rights reserved.
PaperVision, the PaperVision logo and Any Document. Anywhere. Anytime are registered trademarks of Digitech Systems, LLC. Microsoft and Windows are registered trademarks of Microsoft Corporation in the US and other countries.
IOS is a registered trademark of Cisco in the U.S. and other countries.
Apple is a trademark of Apple Inc., registered in the U.S. and other countries and regions.
Google is a registered trademark of Google LLC. Google Play and Android are trademarks of Google, LLC.

POLAR IMAGING INC.
Capture. Manage. Automate.™



PaperVision® Enterprise

Technical Specifications

Security

- AES 256-bit encryption occurs during import and when data is stored and transmitted
- Ensure that a session cannot be hijacked with session ID encryption
- Function-level verification is performed for every API call made to PaperVision Enterprise, whether from the application or through the API
- Guarantee users can access the system only from authorized locations using session source persistence and IP address limiting
- Ensure data and email transmission security using support for Secure Sockets Layer (SSL), Transport Layer Security (TLS), and non-standard ports
- End a user's session when it sits idle for a defined period of time using automatic session termination
- Security policy administration tools include account lockouts, password complexity, password expiration, login restrictions, MFA requirements, encryption key assignments, and non-repudiation checks
- Multi-factor authentication (MFA) uses apps such as Google Authenticator or Microsoft Authenticator to generate a unique passcode for every login
- Perform non-repudiation checks on all documents and emails
- Simplify password changes and allow users to reset forgotten passwords
- Assign a common set of access rights to all users within a group with group-level security
- Define individual user permissions with user-level security
- Assign functionality-based security at the project level with project-level security
- Set specific security settings for individual documents as soon as they enter the system with document-level security
- Control user rights, such as printing, emailing, exporting, and deleting with function-level verification
- Control user ability to view and/or edit document index fields with index-level security
- Configure retention policies to protect records from destruction during specified time periods, set up email review notifications, and automatically purge expired records

Scalability and Reliability

- PaperVision Administration Console provides centralized global administration access
- Support for multiple database servers accommodates growing storage needs
- System supports an unlimited number of companies and projects
- Full support for hardware load-balancing and Windows® Network Load Balancing provides additional reliability and scalability
- Package a duplicate copy of data into a single, encrypted, compressed file for data replication with backup processing
- Send packaged backup files (via FTP/FTPS) to a separate site for disaster protection using PaperVision® Data Transfer Manager

Copyright © 2025 Digitech Systems, LLC. All rights reserved.
PaperVision, the PaperVision logo and Any Document. Anywhere. Anytime are registered trademarks of Digitech Systems, LLC. Microsoft and Windows are registered trademarks of Microsoft Corporation in the US and other countries.
Google is a registered trademark of Google LLC.



PaperVision® Enterprise

Technical Specifications

Integration

- System includes full support for Microsoft® SQL Server®
- Extensive use of web services supports integration and cross-platform compatibility
- .NET-based APIs support both local and remote communications without requiring modification to code
- Administrators can configure additional API integration tools to automate administrative functions
- Enable point-and-click integration with third-party applications with .NET Integrator
- Black and white, as well as color print drivers, print directly to PaperVision Enterprise from most applications, as part of PaperVision Tools
- Gain out-of-the-box integration with Microsoft Office applications, including Word®, Excel®, PowerPoint®, Outlook® and Windows Explorer with PaperVision® Enterprise Tools
- Automate the flow of information through routine business processes with optional PaperVision® Enterprise Workflow
- PaperVision Enterprise WorkFlow and Scan2PVE work together to allow users to capture documents and upload them into a new or existing workflow process
- Integrate with Microsoft® Office 365 and SharePoint 2016 and later using free PaperVision® SharePoint® Tools
- Process COLD/ERM print stream data into electronic reports and imports and index them into PaperVision Enterprise using optional PaperVision Enterprise Report Management
- Capture emails from virtually any system, including Microsoft® Exchange Server, Outlook .pst files, POP3, and IMAP-compliant systems using PaperVision Message Manager

System Requirements

- Microsoft® Windows Server® 2016 and later
- Microsoft® Windows® 10 and later
- Microsoft® .NET Framework version 4.5 or higher
- Microsoft SQL Server 2016 or later (supports SQL Server® Express)
- Microsoft® Edge, Firefox® , Safari® , or Chrome™
- 4 GB RAM (desktops), 8 GB RAM (servers)
- 1024 x 768 or higher recommended

Copyright © 2025 Digitech Systems, LLC. All rights reserved.
PaperVision and the PaperVision logo are registered trademarks of Digitech Systems, LLC.
Microsoft Outlook, Exchange Server, Windows, Edge, and Internet Explorer are registered trademarks of Microsoft Corporation in the US and other countries.
Sharepoint is a trademark of Microsoft Corporation.
Firefox is a trademark of the Mozilla Foundation.
Safari is a trademark of Apple, Inc.
Chrome is a trademark of Google, LLC.

POLAR IMAGING INC.
Capture. Manage. Automate.™